




410 South Commercial Street • Neenah, WI 54956 • Tel: (920) 751-6800 • Fax: (920) 751-6809

## MEMORANDUM

**TO:** John Lehman, Chair, Finance & Personnel Committee

**FROM:** Dr. Mary Pfeiffer, District Administrator 

**DATE:** April 4, 2013

**RE:** Retirement and Request for OPEB from Support Staff Members

Attached are letters of retirement from the following staff members:

- William Koehnke, Operations/Maintenance, Neenah High School  
Last working day April 30, 2013
- Robert Nelson, Operations/Maintenance, Neenah High School  
Last working day May 3, 2013
- Peggy Olson, Educational Assistant, Clayton Elementary  
Last working day June 6, 2013
- Thomas Weyenberg, Operations/Maintenance, Neenah High School  
Last working day April 3, 2013


It is my recommendation that the above named retirement requests including Other Post Employment Benefits (OPEB) effective July 1, 2013, be approved with their last working days as noted.

smf



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**MEMORANDUM**

**TO:** John Lehman, Chair, Finance & Personnel Committee  
**FROM:** Dr. Mary Pfeiffer, District Administrator   
**DATE:** April 4, 2013  
**RE:** Resignation of Support Staff

Attached is a letter of resignation from the following support staff member:

- Dorene Johnson, Special Education Educational Assistant (SLD), Horace Mann Middle School.


It is my recommendation that Ms. Johnson's resignation be approved with with her last working day June 6, 2013.

smf



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**MEMORANDUM**

**TO:** John Lehman, Chair, Finance & Personnel Committee  
**FROM:** Dr. Mary Pfeiffer, District Administrator   
**DATE:** April 4, 2013  
**RE:** Resignations of Faculty

Attached are letters of resignation from the following faculty:

- Lisa Harder, Gifted/Talented (Magnet) Teacher, Lakeview Elementary
- Sharon Krueger, Library Media Specialist, Neenah High School


It is my recommendation that above named resignations be approved effective June 30, 2013.

smf



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**MEMORANDUM**

**TO:** John Lehman, Chair, Finance & Personnel Committee  
**FROM:** Dr. Mary Pfeiffer, District Administrator   
**DATE:** April 4, 2013  
**RE:** Resignations of Administrators

Attached are letters of resignation from the following administrators:

- Colleen Doyle, Principal, Neenah High School
- Le Ann Metzger, Principal, Coolidge Elementary

It is my recommendation that above named resignations be approved effective June 30, 2013.

smf